

Standing Instructions Standard Chartered



Standing Instructions Guide

1. Login to your ebanking account (website ver.)

2. Click on "Transfers"

Deposits & Investments

Overview

Cards

Welcome

You last logged in at 16:20 on Wednesday 6th April 2022

Loans & Mortgages		
Insurance	What would you like to do today?	
Payments	▶ Make a Transfer	▶ Split Your Bills
Transfers	▶ Get Cash From Card NEW	▹ Increase Credit Limit
Mobile Wallets NEW	▶ Top up Alipay Account	▶ Add a new Alipay Account
Global Link	▶ Top up Octopus O! ePay Account	▶ Apply Octopus O! ePay Account
eStatements	▶ Pay Bills	Open Foreign Currency Savings Account
 SMS Alert Service Customer Investment Profile 	Check Payments History	▶ Change Login Password
Latest Market Insights	Check Transfers History	▶ Online 360° Rewards
Help & Services	▶ Go to Online Foreign Exchange NEW	▸ Go to Online Securities Trading
Open An Account Applications New	▶ View /Subscribe to eStatement	▶ Go to Online Unit Trusts Trading
Update Client Information		▶ Insurance Offerings NEW
Overseas ATM		

3. Click on "Local Accounts"

 Overview 	Transfers						
Deposits & Investments							
Cards							
Loans & Mortgages	Overview	> Own Accounts	> Local Accounts	> Local Telegraphic Transfers	Source Strategy St		
Insurance							
Payments	Types of Transfe	ers					
 Transfers 	> Own Accounts						
> Overview	> Local Accounts						
> Own Accounts	> Local Telegraphi	ic Transfers					
Local Accounts			347				
Local Telegraphic Transfers	> International / C	> International / Cross Border Transfer					
International / Cross Border	> International / Cross Border						
Transfer							



4. Click on "Add Local Account Payee"

 Overview 	Transfers				
 Deposits & Investments 					
 Cards 	> Overview	> Own Accounts	Local Accounts	> Local Telegraphic	> International / Cross
Loans & Mortgages				Iransfers	Border Transfer
Insurance					
Payments					
▼ Transfers	> Add Local Accou	nt Payee			
> Overview					
> Own Accounts	Pay an Existing	Payee			
> Local Accounts	# A/C Register Signed Regue	by Bank Name	Account N	umber Payee Name	Action
Local Telegraphic Transfers	34				
> International / Cross Border					
Transfer					
> Transfer History					
> Transfer History> Standing Instruction					
 Transfer History Standing Instruction Mobile Wallets NEW 					

5. Input Payee account name, account number and select the bank name

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- 11	га	n	SI	re.	rs.
			U		•••

> Overview	> Own Ad	ccounts	Local Accounts	 Local Telegraphic Transfers 	 International / Cross Border Transfer
Add Local Accou	unt Payee	_	_	_	Step 1 of 4
Syfe Hon Payee Account Name:			g Kong Limited		
		Please in	put exact name on pay	/ee's bank account	
Payee Account N (do not input bank	umber: < code)	7414			
Payee Bank Nam	e:	004, The Hongkong and Shanghai Banking Corporation Limited $$			
Payee Nickname		Syfe Hon	g Kong		



Next

Back

6. Confirm details

Transfers					
> Overview	> Own	Accounts	Local Accounts	 Local Telegraphic Transfers 	International / Cross Border Transfer
Add Local Accou	unt Payee	_	_		Step 2 of 4
Please confirm t	he payee	details.			
Payee Account N	ame:	SYFE HO	NG KONG LIMITED		
Payee Account N	umber:	7414			
Payee Bank Nam	e:	004 The H	ongkong and Shangha	i Banking Corporation	Limited
Payee Nickname	:	Syfe Hong	Kong		
					- Beek Confirm

7. Login to the mobile app

8. Click on the top left-hand corner





9. Click on "Local Accounts"





10. Select "Local Transfers"

Please select the type of transfer:

SC Pay (FPS) Choose a payee from your phone book or input email address / mobile number for transfer. (daily limit up to HKD 200,000)
Local Transfers Choose your registered payee.



11. Choose Payee

÷	Loca	l Transfers	
То	From	Amount	When



Notes	Show

12. Choose your account





13. Input transfer amount

<	C Local Transfers				×	
То		From		Amount		When
Amou	int					
HKD	1					
Descr	iption					
Ente	r Optio	nal Descr	iption			
			Cor	ntinue		

14. Click "Repeat" and select the frequency (Set an end date if needed)

<	Local Transfers	×
Тс	From Amount	When
Date	Thursday, 31 March 2022	
Repe ✓	at Monthly	•
End I	Date	
100000 	Saturday, 31 December 2022	
	Continue	



15. Confirm the transaction details and click on "Confirm" once done

〈 Confiri	m Transfer	×
Payee SYFE HONG KONG LII	MITED, 7414	
Payee Bank 004 The Hongkong and Corporation Limited	d Shanghai Banking	
Transfer From Integrated Deposits Ac	count - Savings,	
Amount ^{HKD} 1 ^{.00}		
Start Date Thursday, 31 March 202	22	
Repeat Yes(Monthly)		

End Date Saturday, 31 December 2022

Confirm

